



## PARALEGAL PROFESSIONAL STUDIES OVERALL CERTIFICATE FORM

**Submit this form in person or by mail to:** UT Arlington Continuing Education 140 W. Mitchell, Arlington, TX 76019 M: 817-272-2581 [cedregistration@uta.edu](mailto:cedregistration@uta.edu)

**Status of Processing:** Certificate request forms will be processed within ten business days of receipt. If you do not receive a receipt of confirmation within this time frame, contact our office at 817-272-2581. All certificates will be sent via email and shipped via USPS.

**Application Information:** Students must complete all program requirements prior to submitting this application. Students will be provided with both a paper and a PDF copy of the certificate of completion.

### STUDENT INFORMATION

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

### CERTIFICATE REQUIREMENTS (5 Courses)

\_\_\_\_\_ Session One:  
Legal Ethics | Legal Terminology | Paralegal Career Prep | Technology

\_\_\_\_\_ Session Two:  
Civil Litigation | Civil Discovery | Torts | Trial Prep | Arbitration

\_\_\_\_\_ Session Three:  
Family Law | Criminal Law | Employment Law

\_\_\_\_\_ Session Four:  
Texas Real Estate Law | Texas Probate Law | Bankruptcy Law

\_\_\_\_\_ Session Five:  
Part One - Research and Writing | Lexis Nexis Online Research | Blue Book/Green Book Citation

\_\_\_\_\_ Session Five:  
Part Two - Legal Research and Writing | Drafting Case Analysis | Drafting Discovery, Motions & Pleadings



UNIVERSITY OF  
**TEXAS**  
ARLINGTON

CONTINUING  
EDUCATION

**FEE & PAYMENT**

Item	Price
Application Fee: Includes paper and PDF certificate	\$50.00

Charge To:

Visa     Master Card     Discover     American Express

Card Number: \_\_\_\_\_

Expiration: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

**OFFICE USE ONLY**

Processed	Date	Completed By
Received		
Payment Received		
Reviewed		
Mediation Practicum Records Received		
Certificate Emailed		
Certificate Mailed		

Notes: